



Date: August 17, 2004
To: Airport Advisory Commission
From: Chris Kunze, Manager, Long Beach Airport
Subject: Status Report on Terminal Improvements Alternatives

Pursuant to direction given staff at your July 15, 2004 meeting, staff and HNTB are preparing two "downsized" Terminal Improvements options, for consideration along with the Staff Recommended Facility Program. As discussed at your July meeting, the analysis will be completed in time for your September 16, 2004 meeting, and our intention is to have that analysis in time to include it with your agenda, in advance of the meeting.

The attached "status report" is meant to advise your Commission of the assumptions and guidelines we are following regarding the downsized alternatives. HNTB will be in attendance at your August 19th meeting to answer any questions you might have.

If any redirection in the assumptions and guidelines is desired by a majority of your Commission, such direction would be appreciated at your August 19th meeting, to permit redirection of the analysis on a timely basis.

Please give me a call at 570-2605 if you have any questions, and thank you for your many hours of engagement and attentiveness in this effort, to-date.

CK:dcj
D:813

Attachment